



**Arrow Financials  
Enhancement Summary  
Version 5.1 – August 2006**

---

Welcome to Version 5.1 for Arrow Financials. This document is an overview of all the exciting new features that are now available in the latest release of Arrow Financials. You can view the whole document, or click on the bookmarks to move to the modules that you are interested in. You can print it by using the printer icon on the toolbar. Arrow for Windows is no longer a supported product.

You can only be upgraded to Version 5.1, if you are a current ESP (Enhancement Software Policy) site.

*Cash Book*

*Debtors*

*Stock*

*Creditors*

*General Ledger*

*Sales Orders*

*Job Costing*

*Payroll*

*Purchase Orders*

*Bill of Materials*

*Fixed Assets*

*Front Counter*

*Other Modules*

*System/Other*

## Cash Book

No enhancements added.

## Debtors

### Maintain Debtor Accounts

Arrow will no longer allow the deletion of accounts which have special prices.

### Close Period and Year End

Any debtors deleted through the period end routine will have the email addresses deleted.

### Close Period and Year End

The totals page now shows the period end dates of the debtor types being processed.

## Stock

### Maintain Stock Items

Arrow no longer allows stock items to be flagged for deletion if there are special prices for the stock item on file.

### Enter Stock Transfers

Creating a stock transfer reversal will now leave the detail field from the original stock transfer if the detail field in the stock transfer reversal adjustment is left blank.

### Bulk Price Update

The option to reprice existing sales quotations on file was added to the program.

### Prepare/Process Stocktake Details

The program was altered to process more efficiently when all stock categories are selected for a single location.

### Print Stock Movements Report

This report was altered to include an option to print stock movements from future dated supplier invoices which were created from purchase order receipts in entered in the current period.

## Creditors

### Print Remittance/Cheques

The last address line on the cheque was altered to show the postcode as close as possible to the address line.

## Sales Orders

### Enter Sales Orders

An option to change the order of sales order lines in bin location sequence was added to this program. Only sales orders which have not been part shipped will have the order changed. If the 'Main Menu-Setup-Forms-Packing Slips-Print in

'Bin Location Sequence' option is set to 'reorder', lines will be automatically reordered upon exiting the body of an order.

### **Customer Order Inquiry**

The printed version of this inquiry was altered to show up to 28 characters of the sales order line description.

### **Print Packing Slips**

An new option, to only print packing slips for sales orders which have had stock allocated to them since the last time a packing slip was printed, was added to Arrow.

This option will only work when previously unprinted packing slips are selected for printing. Packing slips which have already been printed will be reprinted with the same lines as when they were last printed.

If you wish to use this option, please contact Info-Genius as there are additional fields that are required to be added to the database. This needs to be done before the set up screen, 'Main Menu-Setup-Forms-Packing Slips' screen, is changed. This screen now includes an option to 'Print Unprinted Allocated Stock' which must be set to yes.

## **Job Costing**

### **Print Invoicing Summary**

This report was altered to include an option to include or exclude cost lines which had previously been flagged as being invoiced. Invoices generated automatically will exclude these lines, invoices manually entered will include them.

## **Payroll**

### **Maintain Employee Details**

If the parameters required to run 'Other Modules-GST-Create PAYG Payment Summary Disk' are set, Arrow will display a warning if an employee is saved with a blank street, suburb, state or postcode field.

### **Maintain Payment Types**

A new Pay As You Go Withholding (group certificate) box was added to Arrow. It is 'W' for workplace giving which would normally be set up as a deduction.

### **Maintain Tax Scales**

A rounding type code has been added to each tax scale. The options are to round to the nearest dollar or to ignore the cents when rounding. If no option is set for a tax scale, the current standard, to round to the nearest dollar, will be used.

### **Enter Variable Pays**

This program was altered to unset the internal flag which indicates that a variable pay was generated from the Job Costing module. The change was made to stop variable pays, which had been altered, being overwritten by the process which generates them in Job Costing.

### **Print Pay Slips, Print Pay Advices, Print Pay Cheques.**

The option to enter pay period from and to dates was added to all of these options. If you wish to change your Quickforms pay forms to incorporate these

field, please contact Info-Genius to assist with this set up and add the additional fields to your database.

The option to use the payslip and pay advice message fields to enter the pay period dates is still available [PAYMENU].

### **Print PAYG Payment Summaries**

The format of the standard individual non business summaries was altered to match the new standard format distributed by the ATO. ***Only the 'Laser/View' options meets this standard.*** The other formats are unchanged.

### **Print PAYG Payment Summaries**

The format of the standard individual non business summaries, which was recently altered to match the new standard format distributed by the ATO, was further changed to make the employee name and address details easier to see in a window faced envelope.

## **Purchase Orders**

### **Enter Supplier Invoices**

Arrow will now default the expense code from the creditors master file, for expense code lines, in supplier invoices in which the purchase order number is left blank

## **Bill of Materials**

### **Generate Production Orders**

The option to enter a date required was added to the selection options for this program.

### **Print Production Orders**

Arrow will now locate and print serial/batch/roll numbers for production orders entered and confirmed in prior periods

## **Fixed Assets**

### **Print Asset Ledger**

This report is now able to be output to an Excel Spreadsheet.

## **Front Counter**

### **Enter Front Counter Cash Receipts**

For fast entry debtor invoices, when the logged in user code matches the debtor code for an invoice, Arrow will now leave the entered debtor code when a receipt is altered from an account sale to a cash sale.

### **Sales Order Inquiry by Customer**

This program was added to the 'View' dropdown menu.

## **Other Modules**

### **Create PAYGW Payment Summary Files**

The process which creates the text file was altered to remove commas and full stops from the name and address fields written, as these will cause the file to be rejected by the ATO.

### **Print GST Tax/Transaction List**

The tax summary of this report was altered to include a separate line for the value of transactions posted to creditors with a tax type of 'No ABN Supplied'

## **System/Other**

### **All Screens**

All fields used to enter six digit codes were slightly increased in size to correctly display codes which contain alphabetic characters. Previously some codes only showed the last three characters of the code. Codes with multiple occurrences of 'W' may continue to have the problem but all other alphabetic characters will fit correctly.

### **Report Output to Excel**

The ability to output reports to an Excel spreadsheet was added to Visual Arrow. The 'Report Output Selection' popup now includes an 'Excel' button for those reports which include the facility.

For spreadsheets created there is the ability to format the colour and font of the heading, subheading and body sections. Where values shown in cells are totals or calculations, the spreadsheet will be generated with the necessary formulas to create those values.

The interface to Excel has been optimised to be as efficient as possible, but the many tasks involved in building a spreadsheet on the fly necessarily make the process slower.

In addition, the formulas built and included in spreadsheets are constructed from data held in tables in memory. These tables are constantly read and updated when creating a spreadsheet, this is another process which slows spreadsheet creation. In some cases a second 'worksheet' spreadsheet is needed to create the necessary formulas.

Spreadsheets generated are not saved by the report program - if a user wishes to keep a spreadsheet it must be saved before running any other programs in the Visual Arrow module. Running another program will cause the spreadsheet to be closed.

### **Combine Arrow Codes**

This program now contains the option to combine sales codes.

### **Combine Arrow Codes**

The option to combine Extended General Ledger account codes was added to this option.